



Licensing Sub-Committee Monday, 17th July, 2017

You are invited to attend the next meeting of **Licensing Sub-Committee**, which will be held at:

**Council Chamber, Civic Offices, High Street, Epping
on Monday, 17th July, 2017
at 10.00 am .**

**Glen Chipp
Chief Executive**

**Democratic Services
Officer**

Gary Woodhall
(Governance Directorate)
Direct Line: 01992 564470
Email: democraticservices@eppingforestdc.gov.uk

Members:

Councillors R Morgan (Chairman), D Dorrell, L Hughes and B Surtees

PLEASE NOTE THE START TIME OF THE MEETING

1. APOLOGIES FOR ABSENCE

(Director of Governance) To be announced at the meeting.

2. DECLARATIONS OF INTEREST

(Director of Governance) To declare interests in any item on this agenda.

3. PROCEDURE FOR THE CONDUCT OF BUSINESS (Pages 3 - 8)

(Director of Governance) To note the Procedure for the Conduct of Business, as attached.

4. APPLICATION TO VARY A PREMISES LICENCE - MOOROS EVENTS, WOOLSTON HALL, ABRIDGE ROAD, CHIGWELL (Pages 9 - 44)

(Director of Neighbourhoods) To consider the attached report.

5. EXCLUSION OF PUBLIC AND PRESSExclusion:

To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

Agenda Item No	Subject	Exempt Information Paragraph Number
Nil	Nil	Nil

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

Background Papers:

Article 17 - Access to Information, Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information and in respect of executive reports, the advice of any political advisor.

The Council will make available for public inspection for four years after the date of the meeting one copy of each of the documents on the list of background papers.

Licensing Committee - Terms of Reference

- (1) The full Committee shall comprise 15 Councillors appointed by the Council at its annual meeting, including a Chairman and Vice-Chairman.
- (2) For the functions set out in Appendix 1, and the legislation listed in Appendix 2, a Subcommittee consisting of no more than any three Councillors drawn from the members of the full Committee shall be formed. Any such Subcommittee shall include, by rota, one of the six Licensing Subcommittee Chairmen appointed at each Annual Council meeting.
- (3) The Quorum for the Committee is set out in the Rules set out in Part 4 of this Constitution save that no business shall be transacted unless either the Chairman or Vice-Chairman of the Committee is present.
- (4) The Committee and Subcommittees shall have full authority to hear and determine licensing applications.
- (5) The Committee and Subcommittees shall be further empowered to determine appeals made against the decisions of the Director of Neighbourhoods taken under delegated authority on licensing applications. (See Council delegation schedule for more details)
- (6) The Committee shall at all times carry out its duties solely within the policy from time to time determined by the Council and shall conduct its proceedings in accordance with the requirements set out in Appendix 3 (Conduct of Business by Licensing Committee and Subcommittees).
- (7) The Licensing Committee shall take no part in the production or revision of the statement of licensing policy made under Section 5 of the Licensing Act 2003, however, they may determine policy under the legislation listed in Appendix 2 to this Article.
- (8) To be responsible for the consideration and approval of Designation Orders under Section 13 of the Criminal Justice and Police Act 2001 (Exercise of Controls over the consumption of alcohol in Public Places).

LICENSING ACT 2003 – LIST OF FUNCTIONS AND DELEGATED AUTHORITY

Matter to be dealt with	Full Committee	Subcommittee	Officers
Application for personal licence		If a police objection	If no objection made
Application for personal licence with unspent convictions		All cases	
Application for premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application for provisional statement		If a relevant representation made	If no relevant representation made
Application to vary premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application to vary designated premises supervisor		If a police objection	All other cases
Request to be removed as designated premises supervisor			All cases
Application for transfer of premises licence		If a police objection	All other cases
Applications for interim Authorities		If a police objection	All other cases
Application to review premises licence/club premises certificate		All cases	
Decision on whether a complaint is irrelevant frivolous vexatious etc			All cases
Decision to object when local authority is a consultee and not the relevant authority considering the application		All cases	
Determination of a police objection to a temporary event notice		All cases	
All policy matters except the formulation of the statement of licensing policy	All cases		

LIST OF STATUTORY POWERS

Those functions pertaining to licensing and registration and permits and consents contained in the following legislation and any regulations, orders, byelaws or other subsidiary legislation made under the above Acts:

Animal Boarding Establishments Act 1963
Breeding & Sale of Dogs (Welfare) Act 1999
Breeding of Dogs Act 1973
Breeding of Dogs Act 1991
Caravan Sites & Control of Development Act 1960
Caravan Sites Act 1968
Dangerous Wild Animals Act 1976
Gambling Act 2005
Guard Dogs Act 1975
House to House Collections Act 1939
Licensing Act 2003
Local Government (Miscellaneous Provisions) Act 1976
Local Government (Miscellaneous Provisions) Act 1982
Pet Animals Act 1951
Pet Animals Act 1951 (Amendment) Act 1983
Riding Establishments Acts 1964 & 1970
Scrap Metal Dealers Act 1964
Scrap Metal Dealers Act 2013
The Game Act 1831
Town Police Clauses Act 1847
Town Police Clauses Act 1889
Zoo Licensing Act 1981

PART A – CONDUCT OF BUSINESS BY LICENSING COMMITTEE AND SUBCOMMITTEES

All references to committee in this annex shall be taken to infer a reference to the associated subcommittees.

1. General Conduct

- 1.1 All hearings of the Licensing Committee under the Licensing Act 2003, are to be held in accordance with the Personal Licences, Hearings, Premises Licences and Club Premises Certificates, and Licensing Register Regulations, made under the Licensing Act 2003.
- 1.2 The Council's Constitution shall regulate the conduct of and debate at meetings.
- 1.3 In the case of hearings under the Licensing Act 2003, the Committee shall only consider those matters relevant to the licensing objectives as set out in the Licensing Act 2003 and the statement of licensing policy adopted by the Council.

2. Declarations of Interest

- 2.1 Members of the Committee are subject to the Council's Code of Conduct.

3. Participation in the Hearing

- 3.1 Debate shall be restricted to members of the Licensing Committee. Where a local ward member, not being a member of the Committee, wishes to participate in the hearing, they may do so only with the permission of the Chairman and their participation shall be subject to the same rules as are applied to any other witnesses to the application.
- 3.2 In hearings other than those under the Licensing Act 2003, where a ward member is a member of the Committee, and wishes to object to the application, the member shall give 14 days' notice of their intention, and shall play no part in the decision-making process of the Committee. In hearings under the Licensing Act 2003, those named as responsible authorities and interested parties in the Act may only make representations within the time limits set out in the relevant statutory provisions.
- 3.3 All persons participating in the hearing shall be made aware of the limitations or scope of statements that will be acceptable and, in particular, that statements should be factual or a fair statement on a matter of public interest.
- 3.4 In the case of any hearing pursuant to the summary review procedure under the Violent Crime Reduction Act 2006, the membership of any Subcommittee adjudicating on such a review shall comprise any three members drawn from the Licensing Committee subject to the proviso that no member should serve more than one hearing.

4. Attendance of the Public

- 4.1 The Council's Constitution and relevant statutory provisions relating to the admission or exclusion of the public shall apply to all meetings of the Licensing Committee.

5. Natural Justice

- 5.1 There are two elements to natural justice:

(a) Fairness

- (i) All persons affected by the decision or in the case of matters associated with the Licensing Act 2003, those named as responsible authorities and interested parties in the Act, will be allowed a hearing before a decision is made.
- (ii) Only objectors who can show clearly that they are affected by a decision shall be afforded the right to be heard or, in the case of hearings under the Licensing Act 2003, only those named in the Act as responsible authorities or interested parties.
- (iii) All information shall be made available, where possible in advance, to the applicant and the Committee.
- (iv) All members of the Committee shall be present throughout the hearing of a particular application. Where a member arrives late or leaves during a hearing of a particular application, that member shall play no part in the decision-making process. Where an application is adjourned it shall be continued by the same members only, and no others.
- (v) The Committee shall have discretion in respect of 'late' objections. Such objections shall be clearly marked on the agenda as such and the Committee shall decide on their acceptability. The applicant shall be advised of any late objections. In the case of representations made in relation to the Licensing Act 2003 applications, these shall only be accepted in accordance with the relevant statutory provisions.

(b) Prevention of Bias

- (i) The rules on the declarations of interest shall be firmly applied.
- (ii) If the Committee moves into private session to consider its decision, it shall be accompanied only by its advising officers, none of whom shall have taken a substantive part in the hearing, and shall play no substantive part in the decision-making process.

6. General Procedures for Hearings

- 6.1 The following procedural requirements shall be followed at all times:

- (a) There shall be no recommendation from officers on the agenda;
- (b) The Committee shall be supplied with copies of all relevant documentation and the process and order of procedure shall be as follows:

- (i) The Chairman will open the meeting and introduce persons as appropriate asking applicants and representatives to identify themselves.
- (ii) The Chairman will outline the procedure to be followed.
- (iii) The Lead Officer will outline the matter in hand.
- (iv) The applicant or representative will present his/her case, with or without witnesses, and be questioned by members or any objectors/persons making representations present.
- (v) Any objectors/persons making representations may then present their objections/representation, with or without witnesses, and be questioned by members or the applicant/s or their representative.
- (vi) The objectors/persons making representations may make a final statement (without introducing new issues).
- (vii) Finally, the applicant has the right to make a final statement (without introducing new issues).
- (viii) All evidence/disclosures are to be made in the presence of all persons, unless someone voluntarily excuses themselves from the proceedings.
- (ix) Committee members shall restrict themselves to questions and not discussion or comment.
- (x) The applicant, objectors/persons making representations shall be allowed to ask officers questions of a technical/factual nature at any time during the proceedings.
- (xi) An adjournment should be granted where to do otherwise would deny a fair hearing.
- (xii) The Committee may resolve to decide upon the application in private session, however, if it becomes necessary to recall anyone for additional information, everyone shall be invited to return to the Hearing.
- (xiii) The decision shall be given in the presence of all parties that wish to be present and confirmed in writing as soon as possible thereafter. If legal advice is given to members this advice will be repeated in summary form.

Report to the Licensing Committee

Date of meeting: 17 July 2017



**Epping Forest
District Council**

Subject: Application to vary a Premises Licence.

Address: Mooros Events, Woolston Hall, Abridge Road, Chigwell, IG7 6BX

Responsible Officer: Handan Ibrahim (01992 564153).

Democratic Services: Gary Woodhall (01992 564470).

Recommendations/Decisions Required:

(1) To determine the application for a variation of an existing Premises Licence under the Licensing Act 2003.

Report:

Application

1. An application has been made by Hunts Enterprises Limited, the Premises Licence Holder for a variation to the premises licence for the above premises. The authority received the application on 25 May 2017. The application sets out the varied licensing activities applied for and times requested. A copy of the present licence for the premises, detailed plans, the application for variation and the public notice are attached.

2. The applicant is requesting to extend the times of the Licensable Activities:

(a) Live Music: Friday – Saturday 19:00-01:00;

(b) Recorded Music: Thursday 19:00-00:00, Friday and Saturday 19:00-01:00, Sunday 19:00-00:00; and

(c) Supply of alcohol: Monday – Sunday 11:00-01:00.

3. Sections E, F & J of the application for variation amends the Operating Schedule of the premises licence and sets out some new conditions which will be attached to the licence if this application is granted.

Licensing Act 2003

4... When considering an application for a licence the licensing authority must have regard to the promotion of the licensing objectives. These are:

(a) the prevention of crime and disorder;

(b) public safety;

(c) the prevention of public nuisance; and

(d) the protection of children from harm.

5. It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

Consultation

6. The Responsible Authorities have received a copy of the application, it was properly advertised at the premises and in a local newspaper.

7. The authority has received two representations from local residents. The Environment & Neighborhoods Manager has withdrawn his objection as his conditions have been accepted, which are attached.

8. The representations relate to the prevention of crime and disorder, and the prevention of public nuisance.

Guidance Issued by the Secretary of State

9. The Licensing Act 2003 provides that the licensing authority must 'have regard to' guidance issued by the Secretary of State under section 182.

10. Sections 2.1-2.6 and 2.15-2.21 of the Guidance are relevant to this application.

Options

11. In determining this application the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:

- to modify the conditions of the licence; or
- to reject the whole or part of the application.

12. For the purposes of the Licensing Act 2003, the conditions of the licence are modified if any of them are altered or omitted or a new condition added.

Determination

13. The Sub-Committee is asked to determine the application having regard to:

- (a) the content of this report and representations;
- (b) any additional information obtained from the hearing;
- (c) the Council's Statement of Licensing Policy;
- (d) guidance issued by the Secretary of State; and
- (e) the steps appropriate to promote the licensing objectives.

Appeal

14. If any party is aggrieved with the decision they can appeal to Magistrates Court. The appeal period is 21 days from notification of the decision.

Background Papers Used In Preparing This Report:

- The Licensing Act 2003
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003
<http://www.homeoffice.gov.uk/publications/alcohol-drugs/alcohol/guidance-section-182-licensing?view=Binary>
- Epping Forest District Council's statement of licensing policy.
<http://www.eppingforestdc.gov.uk>

Attached documents

- A copy of the Premises Licence.
- Application for Premises Licence.
- Detailed Plans.
- Copy of the notice.
- Newspaper advert.
- Representation from local residents.
- Agreed conditions from the Environment & Neighborhoods Manager.
- Map showing the area.

This page is intentionally left blank



Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/WeHUNTS...ENTERPRISES...LIMITED.....
(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under Section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number LN/210004943

Part 1 - Premises Details

Postal address of premises or, if none, ordnance survey map reference or description
MODEOS EVENTS
WOOLSTON HALL
ABRIDGE ROAD
Post town CHIGWELL Postcode IG76BX
Telephone number at premises (if any) 0208 559 8714
Non-domestic rateable value of premises £

Part 2 - Applicant details

Daytime contact telephone number
E-mail address (optional)
Current postal address if different from premises address
Post town Postcode

Part 3 – Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible? Yes No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY

Do you want the proposed variation to have effect in relation to the introduction of the late night levy?
(Please see guidance note 1) Yes No

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment

Please tick all that apply

- | | |
|--|-------------------------------------|
| (a) Plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| (b) Films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| (c) Indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| (d) Boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| (e) Live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| (f) Recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| (g) Performances of dance (if ticking yes, fill in box G) | <input type="checkbox"/> |
| (h) Anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times from those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

N/A

B

Films Standard days and timings (please read guidance note 7)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors	<input type="checkbox"/>				
					Outdoors	<input type="checkbox"/>				
					Both	<input type="checkbox"/>				
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)							
Mon										
Tue										
Wed							<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5)			
Thur										
Fri							<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			
Sat										
Sun										

N/A

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details here</u> (please read guidance note 4)	
Day	Start	Finish		
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)	
Tue				
Wed				
Thur				
Fri				<u>Non standard timings. you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Sat				
Sun				

N/A

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon				Please give further details here (please read guidance note 4)	
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

N/A



E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	Z				
Tue	Z				
Wed	Z				
Thur	Z				
			State any seasonal variations for the performance of live music (please read guidance note 5)		
Fri	19.00	1.00 ^{am}	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	19.00	1.00 ^{am}			
Sun	Z				

18

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place <u>indoors or outdoors or both</u> – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 4) DJ'S	Both	<input type="checkbox"/>
Tue					
Wed					
Thur	19.00	00.00 PM	State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Fri	19.00	1.00			
Sat	19.00	1.00			
Sun	19.00	00.00			
			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		

G

Performance of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

N/A

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non-standard timings. Where you intend to use the premises for entertainment of a similar description to that falling within (e), (f) or (g) at different times from those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

N/A

?

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Thur					
Fri					
			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

N/A

R

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish			
Mon	11am	1.00pm	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Tue	11am	1.00pm			
Wed	11am	1.00pm	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Thur	11am	1.00pm			
Fri	11am	1.00pm			
Sat	11am	1.00pm			
Sun	11am	1.00pm			

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)



L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)	
Day	Start	Finish		
Mon			<p>ONLY OPEN WHEN EVENTS ARE BOOKED. PRIVATE HIRE ONLY.</p>	
Tue				
Wed				
Thur				
Fri				<p>Non standard timings. Where you intend the premises to be open to the public at different times to those listed in the column on the left, please list (please read guidance note 6)</p>
Sat				
Sun				

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

Please tick as appropriate

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence

M – Describe the steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

(a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

SEE ATTACHED

(b) The prevention of crime and disorder

AS ABOVE

(c) Public safety

AS ABOVE

(d) The prevention of public nuisance

AS ABOVE

(e) The protection of children from harm

AS ABOVE.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee; or
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy
- I have sent copies of this application and the plan to responsible authorities And others where applicable
- I understand that I must now advertise my application
- I have enclosed the premises licence or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 5 – Signatures (please read guidance note 11)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 12). If signing on behalf of the applicant, please state in what capacity

Signature	[REDACTED]
Date	20 / 05 / 2017
Capacity	LICENCE HOLDER / MANAGER

Where the premises licence is jointly held, signature of second applicant (the current premises licence holder) or second applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 14)

Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by email, your email address (optional)			

Notes for Guidance

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable to the late night levy.
2. Describe the premises, for example the type of premises it is, its general situation and layout and any other information which would be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for people to consume these off-supplies, please include a description of where this will be and its proximity to the premises.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
5. For example (but not exclusively) where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g., Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines etc.
10. Please list here steps you will take to promote all four licensing objectives together.
11. The application form must be signed.
12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
13. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
14. This is the address which we will use to correspond with you about this application.

Mooro's, Abridge Road, Chigwell, IG76BX

Conditions recommended by Essex Police 09/09/2016

Prevention of Crime and Disorder

The premises shall install and maintain a comprehensive CCTV system covering the internal and external of the premises which is of evidential quality. It will also cover all entry and exit points enabling full frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open to the public and during all times when customers remain on the premises. All recordings will be kept in an unedited format for a period of not less the 31 days with correct time and date stamping. Recording shall be made available immediately upon lawful request of Essex Police or other Responsible Authority. Download or export of CCTV should be in the native file format with the native player.

A staff member from the premises who is conversant with the operation of the CCTV system shall be available at all times when the premises are open to the public. This staff member must be able to show Essex Police or other Responsible Authority recent data or footage with the absolute minimum of delay.

The premises will maintain a bound log book for all incidents, accidents and emergencies which shall include the following information; and will be available to Essex Police or other Responsible Authority immediately upon lawful request.

- a) All crimes reported to the venue,
- b) All ejections of patrons,
- c) All refusals of service,
- d) Any complaints received,
- e) Seizures of drugs or offensive weapons,
- f) The full name of any person who has been involved in dealing with any of the above matters.

The premises will risk assess the need for SIA registered Door Supervisors. Risk assessments shall be kept for 12 months and made available to Essex Police or other Responsible Authority immediately upon request.

When the need for SIA registered Door Supervisors is identified, a minimum of 2 shall be employed.

A bound Door Supervisors register shall be kept. Door Supervisors shall sign to record their start and finish times along with their full name and SIA badge number.

Public Safety

Reasonable and adequate staff training to be carried out and properly documented in relation to:

- a) Dealing with incidents and prevention of crime and disorder;
- b) Sale of alcohol (to underage, persons over 18 purchasing for underage, drunks, etc.) prior to being allowed to sell alcohol.

All training records will be retained for 12 months and made available to Essex Police or other Responsible Authority upon reasonable request.

Prevention of Public Nuisance

Notices shall be prominently displayed at all exits requesting patrons to leave quietly.

The external areas of the premises shall be cleared of customers no later than 2200hrs every night save for those using the designated smoking area.

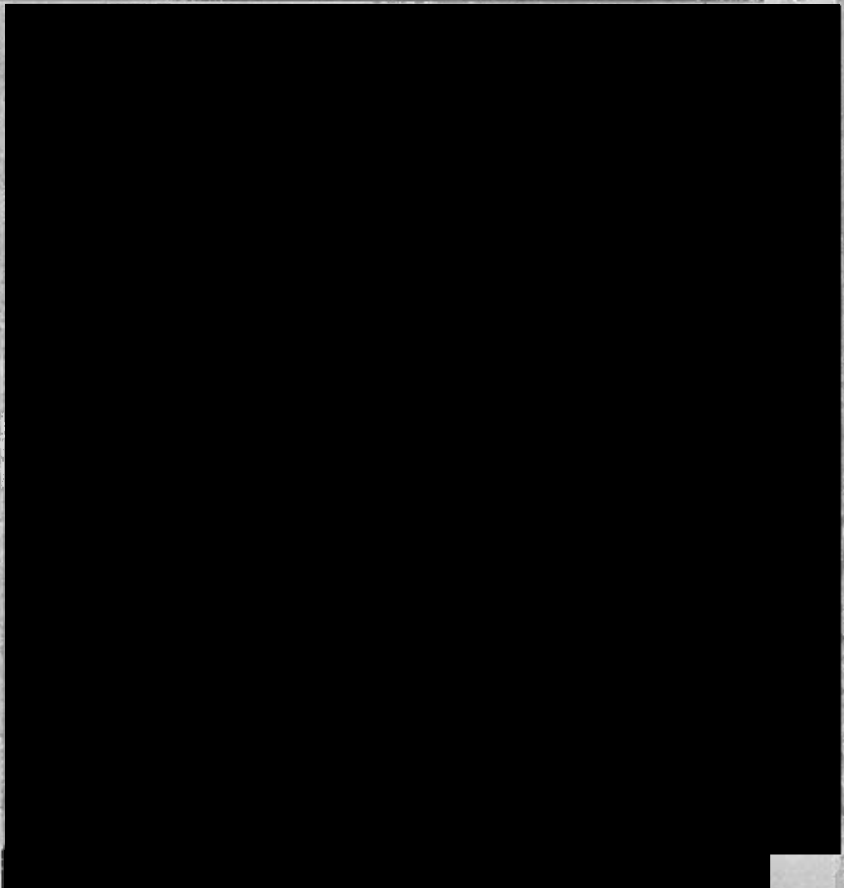
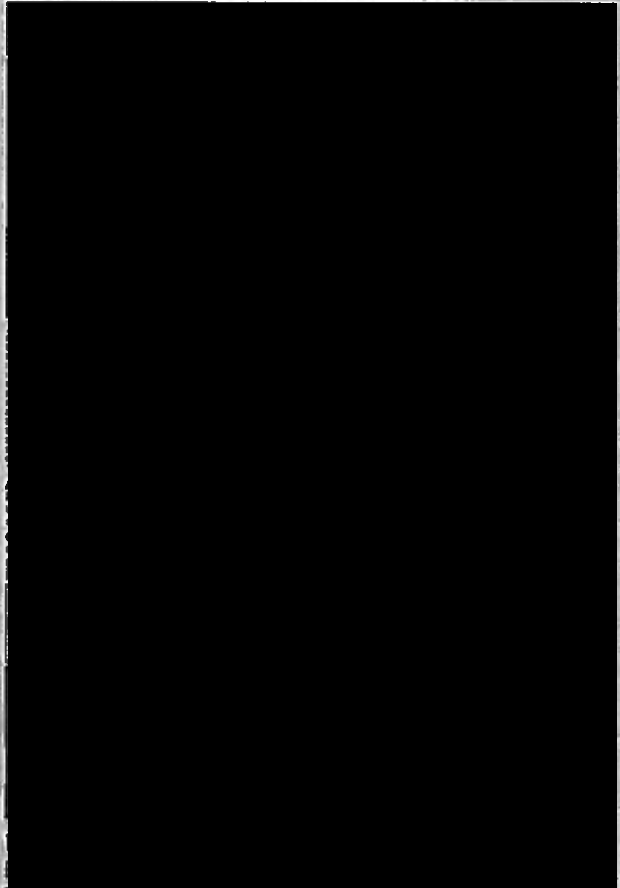
No drinks or glassware shall be permitted outside the premises after 2200hrs.

From 2200hrs the number of persons permitted in the smoking area shall be restricted to 15 at any one time.

The Protection of Children from Harm

The premises shall operate a Challenge 25 age verification policy. Any person who appears to be under the age of 25 shall be asked to produce photographic identification to prove they are 18 or over. Failure to produce will result in service being refused. Acceptable forms of photographic identification include:

- a) Passport,
- b) Photo card Driving Licence,
- c) Photographic ID bearing the 'PASS' hologram.



Announcements - Public Notices

Guardian

guardian-series.co.uk/click2find

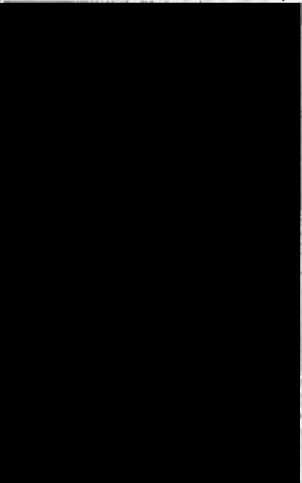
**It's the
business
directory
for you**

CLICK find

Want to add your business?
It's free!
Join online now.
Enhanced listings are available too.

Supporting local businesses

Notice of Application for a Variation Premises Licence under the Licensing Act 2003
Notice is given this day 29th May 2017 that Jure Enterprises Limited of Madros Events, Woolston Hall, Abridge Road, Chipping, Essex, IG7 9BX has applied to the Licensing office of Epping Forest District Council for a Premises Licence in Madros Events, Woolston Hall, Abridge Road, Chipping, Essex, IG7 9BX. The proposed licence is for sale of alcohol between 10am and 1am.
The register of licensed premises is maintained at the Licensing Office of Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4AZ. Applications for premises licences may be inspected at this office during office hours. Anyone wishing to oppose this application must give written notice to the Licensing Office within 28 days of this notice. It is an offence knowingly or recklessly to make a false statement in connection with an application which could lead to a fine on summary conviction (maximum £5000)



Notice of Application for a Variation Premises Licence under the Licensing Act 2003

Notice is given on Friday 26th May 2017 that Moor's
Enterprises Limited of Woolston Hall, Abridge Road,
Chigwell, Essex IG7 6BX has applied to the Licensing
office of Epping Forest District Council for a Premises
Licence in respect of Moor's Events, Woolston Hall,
Abridge Road, Chigwell, Essex IG7 6BX.

The proposed licence is for Sale of alcohol and music and
dancing.

The register of licensed premises is maintained at
Licensing Office of Epping Forest District Council, City
Offices, High Street, Epping, Essex, CM16 4BZ.
Applications for premises licences may be inspected at
this office during office hours. Anyone wishing to oppose
this application must give written notice to the Licensing
Office within 28 days of this notice.

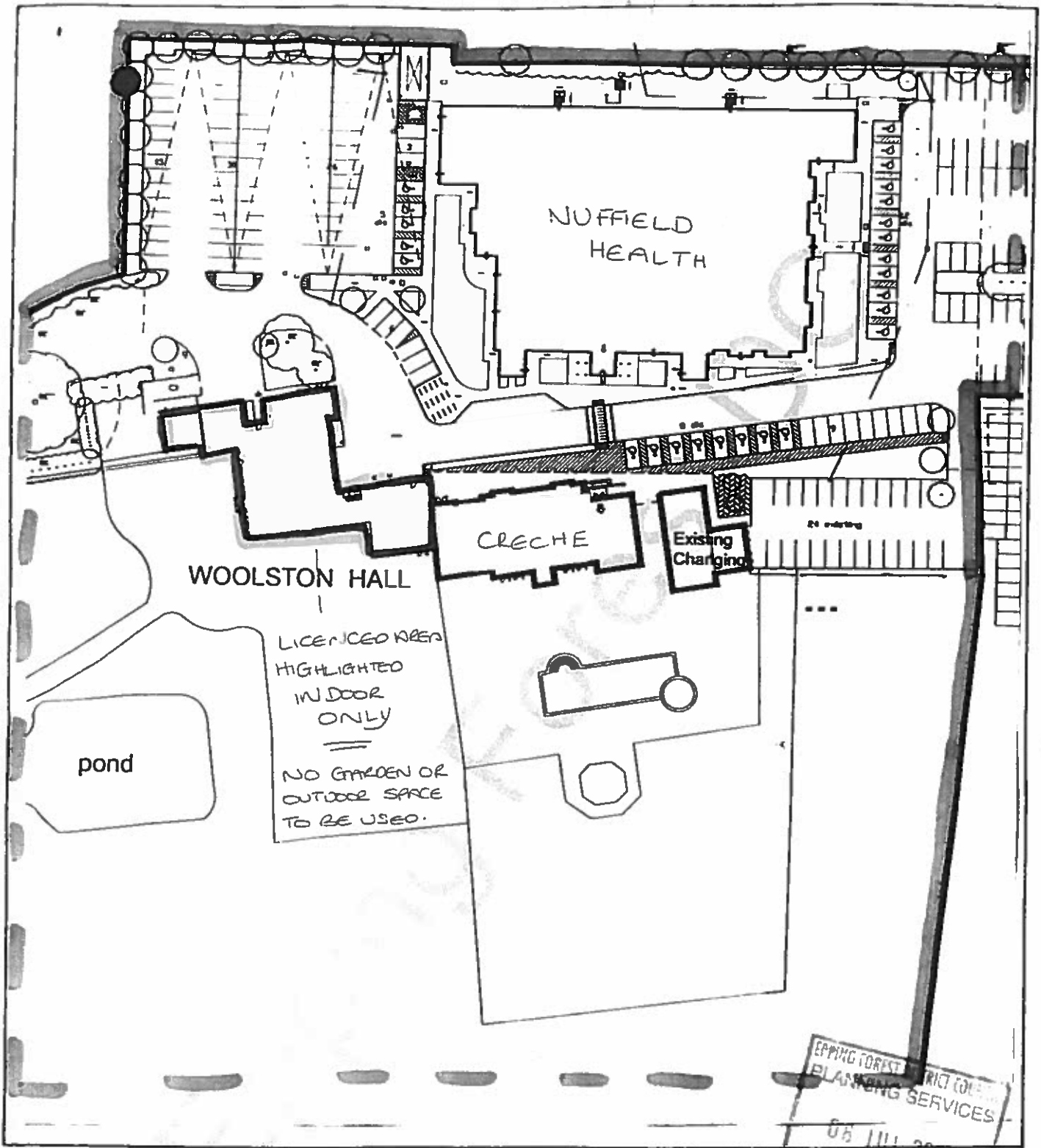
It is an offence knowingly or recklessly to make a false
statement in connection with an application which could
lead to a fine on summary conviction (maximum £5000)



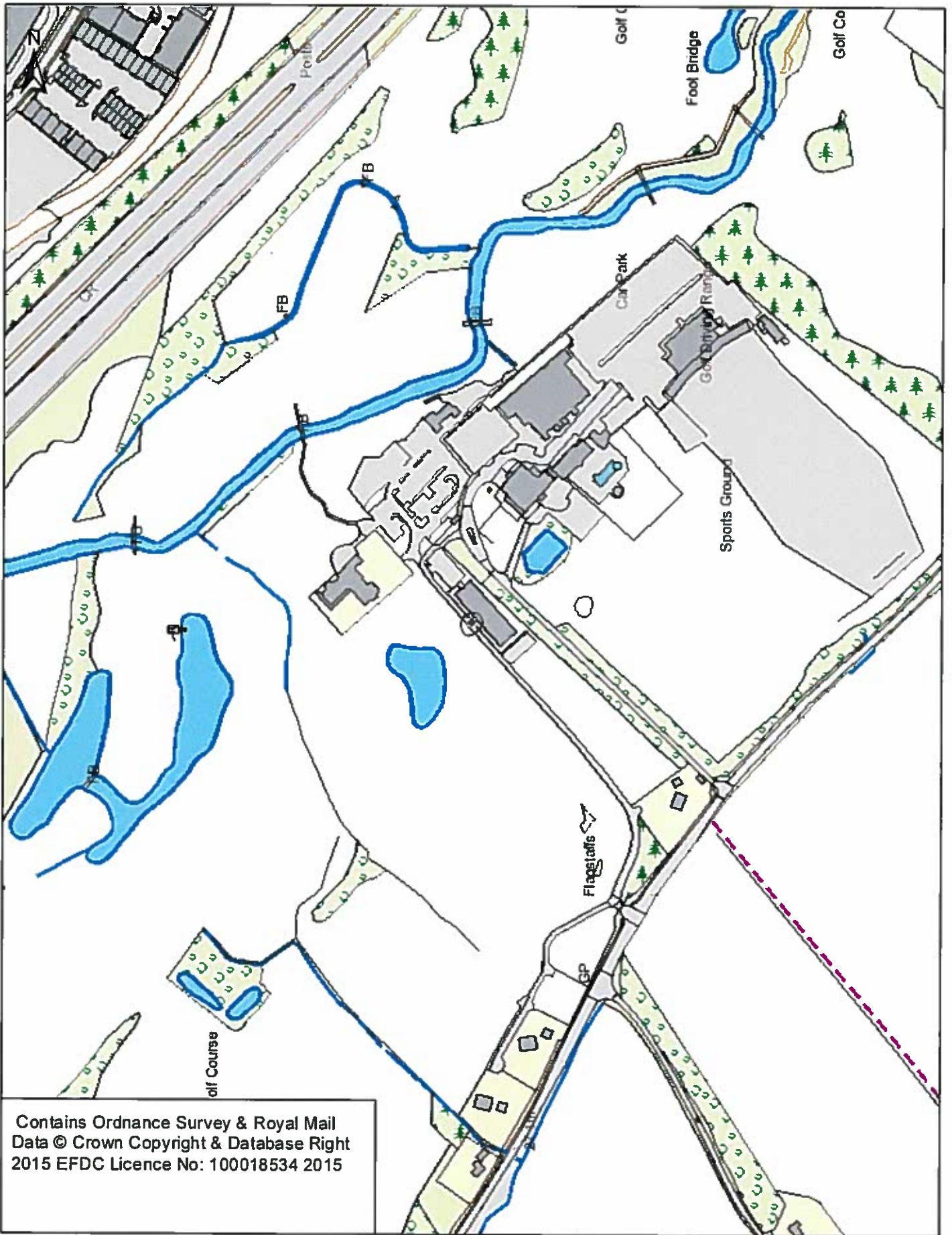
Got Something To Celebrate?
Venue is Perfect For All
Celebrating An Anniversary,
Christening, Baby Shower,
Together We Can
We Can Celebrate



Moor's Events - Woolston Hall
020 8559 8714 - info@moors.co.uk



Title. SITE PLAN		Job Title. WOOLSTON HALL
Job No. 1769	Drn No. 1769/01	Fibbens Fox Associates Ltd Chartered Town Planners 31 The Broadway, Woodford Green, Essex IG8 0HD Tel: 0181-505 8138 (4 lines) Fax: 0181-506 1887
Scale. NTS	Date. JULY 2005	



Handan Ibrahim

From: Steve Teasdale [REDACTED]
Sent: 23 June 2017 12:03
To: Licensing
Subject: Your Ref: [REDACTED]

Dear Sirs

Reference to the application by Mooros to extend their licencing hours:

Prevention of Public Nuisance

I moved into Woolston Manor Apartments in August 2015 - I moved in on a Saturday with the help of some friends and when finished on the Sunday we sat down on the patio to enjoy a drink on a nice afternoon - then it started - lots of crowd laughter and pounding music - to the point where we had to go inside and close the patio doors despite the fact that the music was clearly still audible inside our apartment.

I have no problem with people enjoying themselves and could perfectly have lived with the crowd noises (although I don't know why they were outside anyway) but the music was ridiculous. However my wife and myself put it down to a 'one off' event.

Sadly since then I have had a constant 'battle' with Mooros over the volume of their music and, in some instances, clear breaches of their agreed licence hours. If you choose to check with the noise nuisance department you will find a number of complaints recorded.

In ALL instances I have spoken to Mooros directly before I have contacted the council and in all instances I have been told that they would deal with the noise levels (usually with the excuse that 'its a different DJ') but in most instances with little change - hence the calls to EFDC.

I would like to make it clear - as I have done directly to Mooros for almost 2 years now - that I do not wish to affect their business but the reality is that they simply pay lip service to the complaints and the next time it happens we go through the entire situation again - "lets bang it up as loud as we can until someone complains".

You will have record of their promises to ensure doors and windows are kept closed, people are not allowed outside of the building and their alleged installation of noise limiters - all of which have not made a jot of difference to the situation.

When complaining about loud music at 2:30 am on a Monday morning I had it pointed out by Mooros themselves that it shouldn't have happened because they only had a licence until 12:00!!!!

And after my last complaint the EFDC officer confirmed that at the time I made my complaint they were already beyond their licencing hours

It is a fact that I have pointed out to them on many occasions that EVERY TIME they have an event we can hear the sound of their bass in our apartment - and whilst it may not be ear-splittingly loud I would defy anyone to put up with 4 to 5 hours of absolutely constant 120 beats per minute bass music - it's positive torture!!!!

Yet again this evening I have had to close our patio doors (at approx 28 degrees) to block out the noise of bass music and I feel that it is indicative of their attitude to the local residents that despite the fact that they have an application in for a licence extension and despite the fact that they know that there have been many complaints from the residents they continue to seem to be completely oblivious to the impact of their music and continue to ignore all reasonable regulations that the rest of us have to abide by.

Prevention of Crime and Disorder

I am aware of the concerns of some of the other residents of Woolston Manor Apartments which I also fully support but as I have previously stated I have no desire to affect Mooros business so whether you allow this licence application or not.

However I think it is essential that Mooros take some responsibility for their clientele not just at the point of leaving their door but up to the point that they leave the private property for public land.

Although not regular, there have been incidents of fighting and rowdy, argumentative behaviour (bordering on fighting) whilst Mooros clients walk past the apartments towards the main road. And Mooros does have a history of that kind of unacceptable behaviour - you must try and ensure that it will not escalate with extended opening hours.

In summary I strongly believe with the correct investment on behalf of Mooros for adequate management, correct security (not just outside of the of Mooros but throughout the private area after an event) and correct sound prevention then there should be no reason for anyone to ever complain.

However you need to ensure that they fully understand the implications of not complying - which need to be effective because at the moment they seem to be a 'law unto themselves'

Regards

Stephen Teasdale

[REDACTED]

Handan Ibrahim

From: Jan Coe, [REDACTED] >
Sent: 17 June 2017 16:49
To: Licensing
Subject: Morro's Woolston Hall Abridge Road Chigwell Essex IG7 6BX

Dear Sirs

Re: the application for a variation to the current premises licence at the above.

I would like to oppose the licence being extended in respect of:

The prevention of Crime and Disorder-

- The Resident's at Woolston Manor have had an ongoing issue with Morro's for almost two years now. I have only lived there since March and these problems were carefully disguised.
- Increase in traffic on both roads (where the wrong entrance is continually taken) and using the road as a race track often with loud car music playing.
- Increasing the opportunity for vandalism and theft, which has already been observed in loss of residents personal property.
- Ongoing disturbance in taking a short cut from the Morro's site onto the Golf club site without any respect for the residents privacy.
- Increasing the existing drug activity in the Golf Club car park late at night. (which the Police now need to be involved in)
- We are five miles away from East London which has a high crime rate. Morro's is on the same site as the Epping Forest Country Club which closed in 2002 after a number of high-profile incidents in addition to complaints from the local residents about noise. Incidents included a door man being shot in 2001 after trying to break up a fight and earlier in the year another person being stabbed on the dance floor. A licence to operate as a club will again bring people into the area looking to cause trouble.

The prevention of nuisance -

- Morro's is too close to the residential apartments. This extended licence can only exacerbate and extend the current late night noise difficulties already being faced, from both the adults and the DJ's.
- The bass music emanates out, and with the function doors open, increases the noise pollution, which further impacts on residents being comfortable in having their doors and windows open.
- Impact on sleep disturbance as "party" guests drive up and down the road late at night blasting car horns and playing loud car music.
- Potential breach of article 8 of the European Convention on Human Rights, and incorporated into UK law by the Human Rights Act which protects the right to respect for private and family life, home and correspondence which excessive and continuous noise pollution is covered by.

I trust before even considering this, random testing by the council needs to take place to ensure that any significant noise does not reach Woolston Manor Apartments?

I am informed by the noise pollution team, that Epping Forest District Council comply to the Environmental Protection Act 1990 section 79 and 80, therefore when a statutory noise nuisance already exists, increasing the licence's operating opening times will exacerbate this further. Morro's and the freeholders of the golf land sold the golf motel for conversion to residential use, this is now a residential area and should be treated as one. Planning has already been submitted for an additional 12 houses which will strengthen the site as a residential area.

Warm regards

Jan

This email (including any attachments) is intended only for the recipient(s) named above. It may contain confidential or privileged information and should not be read, copied or otherwise used by any other person unless express permission is given. If you are not a named recipient, please contact the sender and delete the email from your system. It is the recipient's responsibility to ensure that appropriate measures are in place to check for software viruses.

Handan Ibrahim

From: Richard Gardiner
Sent: 14 June 2017 10:21
To: Handan Ibrahim
Subject: FW: Application to vary a premise licence for: Mooros, Woolston Hall, Abridge Road, Chigwell, IG7 6BX

Hi Handan

Hope - email below is clear enough i.e. conditions 1 and 2 below agreed, so can be added and I will withdraw my rep.

Regards

Richard Gardiner - Environment & Neighbourhood Manager - Neighbourhoods

Email: rgardiner@eppingforestdc.gov.uk

Tel. [REDACTED] Contact Centre: 01992 564608 Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ www.eppingforestdc.gov.uk/environment-and-neighbourhoods-team

-----Original Message-----

From: [REDACTED]
Sent: 14 June 2017 10:07
To: Richard Gardiner
Cc: Handan Ibrahim; Duncan Forsyth
Subject: Re: Application to vary a premise licence for: Mooros, Woolston Hall, Abridge Road, Chigwell, IG7 6BX

dear Richard

Thank you for your email

I am writing in confirmation to all points raised.

I have set a meeting for tomorrow morning with our maintenance team to have a look at the doors for further installation.

Should you recommend anything further, please let know.

Regards

Lisa

On 2017-06-13 17:48, Richard Gardiner wrote:

> Dear Lisa
>
> Further to our telephone conversation earlier this afternoon.
>
> You confirmed that you application is correct in as far as you are
> only applying for licensable activities indoors as per the "Ground

> floor plan dated "Jul 09" held on the licensing file, which show no
> outside areas. For clarity, that means no consumption of alcohol off
> the premises or any outside areas on the site.
>
> You explained that you already have an automatic control device and
> keep windows and doors closed, so you are happy to accept conditions
> that reflect this e.g.
>
> 1. An automatic noise control device shall be used to control
> the volume of live and recorded music. All sound equipment must be
> subject of control by the noise control device i.e. if those hiring
> the venue are allowed to bring in their own equipment, the equipment
> must be subject to control by the automatic control device.
>
> 2. All windows and doors on the rear and side face facing
> Woolston Manor Apartments shall be kept closed whilst any live or
> recorded music is being played that is audible at the boundary with
> Woolston Manor Apartments.
>
> SUBJECT TO THESE CONDITIONS BEING IMPOSED I AM HAPPY TO WITHDRAW MY
> REPRESENTATION. IF YOU ARE HAPPY TO ACCEPT THESE CONDITIONS PLEASE
> CONFIRM BY EMAIL.
>
> I am happy hear that you monitor events at the boundary and keep a
> diary of inspections. Mr Forsyth has informed me that the sound
> proofing on your fire doors could be improved as some air gap are
> evident. You may wish to consider improving this if you find that you
> cannot play music loud enough inside your venue and comply with a
> boundary noise level check i.e. too much noise is escaping. I would
> also suggest that you consider installing an automatic warning if your
> fire doors are opened. From experience this is often a cause of
> complaint and hard to keep an eye on all the time.
>
> Regards
>
> Richard Gardiner - Environment & Neighbourhood Manager -
> Neighbourhoods
>
> Email: rgardiner@eppingforestdc.gov.uk
>
> Tel. [REDACTED] Contact Centre: 01992 564608
>
> Epping Forest District Council, Civic Offices, High Street, Epping,
> Essex, CM16 4BZ
>
> www.eppingforestdc.gov.uk/environment-and-neighbourhoods-team [1]
>
> FROM: Richard Gardiner
> SENT: 13 June 2017 12:22
> TO: Handan Ibrahim; [REDACTED]
> SUBJECT: RE: Application to vary a premise licence for: Mooros,
> Woolston Hall, Abridge Road, Chigwell, IG7 6BX
>
> Dear Handan & Lisa
>
> I am looking at the application detailed below. I understand that the

> applicant now intend to submit a new plan to clarify the licensed
> area? It appears to me that only the building is currently licensed
> with no outside areas if one refers to the "Ground floor plan dated
> "Jul 09" held on the licensing file.
>
> If the applicant intends to add outside areas will the application
> currently under consideration be withdrawn and effectively a new
> application be made? It appears to me that an addition of any outside
> areas is a significant change that nearby neighbours may want to
> comment on and be given the full consultation period to do so.
>
> A new application would also provide the applicant an opportunity to
> clarify what they are applying for. The proposed variation at section
> J page 12 effectively restricts consumption of alcohol to indoor areas
> only between 11am and 1am. I understand that they do actually wish to
> use outside areas on some occasions for the consumption of alcohol?
> The addition of a new plan alone will not allow this if Section J
> stays the same as far as I understand the law. (Ticking the box for
> indoors effectively become a condition of the licence).
>
> The additional information also appears to suggest that Mooros wish to
> use outside areas, but are willing to restrict the use as per the
> information provided under "Prevention of Public Nuisance" i.e. "the
> external areas of the premises shall be cleared of customers no later
> than 2200hrs every night....." and "No drinks or glassware shall be
> permitted outside the premises after 2200hrs"?
>
> If Mooros are happy that "indoors only" is correct then I would be
> grateful if they would confirm and we can deal with the application as
> it stands.
>
> Environment & Neighbourhoods have received unsubstantiated noise
> complaint regarding noise from customers and music allegedly from the
> premises. I believe it is in the interest of all involved to clarify
> the licensed area and ensure what is being applied for in the
> variation is correct.
>
> Environment & Neighbourhoods are concerned about the use of outside
> areas to the rear of the building that produces noise from activities
> outside and noise that can escape from exits on that side of the
> building that face towards Woolston Manor Apartments. We would like to
> see the use of this outside area prohibited after 9pm. We have less
> concerns about the use of the outside area at the front of the
> premises not currently included in the licences area (that can
> effectively utilise the building as a noise barrier between the noise
> source and Woolston Manor Apartments).
>
> AS THE APPLICATION STAND AT THIS TIME I WISH TO MAKE A
> REPRESENTATION/OBJECTION. If the existing application is withdrawn and
> a new application is made we will of course consider that on merit.
>
>
> If extended hours of live and recorded music remain on the
> application, I wish to make a representation unless a condition is
> added/agreed that a noise control device is installed that
> automatically restricts the volume of music and that all sound

> equipment must be subject of control by the noise control device i.e.
> if those hiring the venue are allowed to bring in their own equipment,
> the equipment must be subject to control by the automatic control
> device. We would also require that all windows and doors on the rear
> and side face facing Woolston Manor Apartments are kept closed whilst
> any live or recorded music is being played that is audible at the
> boundary with Woolston Manor Apartments.

>
> Regards

>
> Richard Gardiner - Environment & Neighbourhood Manager -
> Neighbourhoods

>
> Email: rgardiner@eppingforestdc.gov.uk

>
> Tel. [REDACTED] Contact Centre: 01992 564608

>
> Epping Forest District Council, Civic Offices, High Street, Epping,
> Essex, CM16 4BZ

>
> www.eppingforestdc.gov.uk/environment-and-neighbourhoods-team [1]

>
> FROM: Handan Ibrahim
> SENT: 25 May 2017 15:34

[REDACTED]
>
> SUBJECT: Application to vary a premise licence for: Mooros, Woolston
> Hall, Abridge Road, Chigwell, IG7 6BX

>
> Good afternoon,

>
> I have received an application for a variation of the current premises
> licence for the above property. The application is to extend the times
> for the following licensable activities:

>
> LIVE MUSIC : FRIDAY 19:00-01:00

>
> RECORDED MUSIC : THURSDAY 19:00-00:00, FRIDAY 19:00-01:00, SATURDAY
> 19:00-01:00 & SUNDAY 19:00-00:00

>
> SUPPLY OF ALCOHOL : MONDAY-SUNDAY 11:00-01:00

>
> The responsible authorities would have received a copy of the
> application but I have attached a copy with this email. Please note
> that this is an un redacted copy and is not for public viewing.

[REDACTED]
>
> The end date for this consultation is 21st June 2017, please let me
> have any comments or objections by then.

>
> Thank you
>
> Kind Regards
>
> Mrs Handan Ibrahim
>
> Licensing Compliance Officer
>
> Tel: 019925 64153
>
> Email: hibrahim@eppingforestdc.gov.uk
>
> www.eppingforestdc.gov.uk [2]
>
> DISCLAIMER
> This email is for the use of the intended recipients only. Any opinion
> or advice it contains is that of the sender and does not bind the
> authority in any way. If you have received it in error, please notify
> the sender immediately and then delete the message. If you are not the
> intended recipient you must not use, disclose, copy or distribute this
> email.
> We have taken precautions to minimise the risk of transmitting
> software viruses, but we advise that you carry out your own virus
> checks on an attachment to this message. We cannot accept liability
> for any loss or damage caused by software viruses.
>
> Internet email is not a secure communication medium, and we advise
> that you observe this lack of security when emailing us.
>
> Epping Forest District Council
> Postmaster@Eppingforestdc.gov.uk
>
> Links:
> -----
> [1]
> <http://www.eppingforestdc.gov.uk/residents/your-environment/crime-safe>
> [ty/environment-and-neighbourhoods-team](http://www.eppingforestdc.gov.uk/residents/your-environment/crime-safe)
> [2] <http://www.eppingforestdc.gov.uk>